

## E-SWAN Bylaws

Date of issue: 7 June 2023

### **1. Achievement of objectives**

- 1.1. The mission of the European Space Weather and Space Climate Association (hereinafter called E-SWAN) is to unite, sustain, and develop Space Weather and Space Climate activities in Europe.
- 1.2. E-SWAN will immediately be the natural host for the European Space Weather Week (under the responsibility of the European Space Weather Week Program Committee), for the Journal of Space Weather and Space Climate (under the responsibility of the Publications Committee), and for the International Space Weather and Space Climate Medals (under the responsibility of the Awards Committee).
- 1.3. E-SWAN will represent the community at large, including stakeholders, forecasters, scientists, product providers, and others.

In order to achieve these objectives, E-SWAN shall:

- 1.4. organise, sponsor or co-sponsor appropriate workshops, scientific meetings, topical conferences, short courses, summer schools, etc. outside the European Space Weather Week (ESWW), including those organised by other bodies;
- 1.5. undertake outreach activities, which should include: identifying and drawing attention to social problems which could be addressed by the scientific work of its members and communication with the non-scientific public;
- 1.6. establish links which would allow influence to be brought to bear on decision-makers, primarily but not exclusively, in Europe;
- 1.7. establish liaisons with other scientific organisations, both within and outside Europe, to mutual benefit;
- 1.8. encourage participation of young scientists in the affairs of the Association through concessionary fees;
- 1.9. support Space Weather and Space Climate national initiatives, primarily but not exclusively, in Europe;

### **2. E-SWAN Values**

- 2.1. In all its activities, E-SWAN emphasises and supports behaviours that respect the natural environment.
- 2.2. E-SWAN also pays particular attention to equity, equality, diversity, and inclusion. Finally, E-SWAN is engaged to respect all minorities in the core of its activities.

### **3. Membership**

- 3.1. The annual membership fee is initially established at 15 € for regular members, 10 € for students.
- 3.2. Any change of this amount is voted by the General Assembly upon proposition by the Executive Board
- 3.3. The Executive Board may waive the fees in some circumstances. These may include (but are not

limited to):

- Members with limited resources
- ESWW participants
- The fees cannot be waived for the Executive Board members

#### **4. Election for E-SWAN vacancies**

- 4.1. Candidates will apply as individuals for any E-SWAN vacancy.
- 4.2. Candidates will express their interest to apply for the vacancy to the “Search Task force” of the specific vacancy if it exists or to the Chair of the Council if not.
- 4.3. Ballot forms, listing all candidates for the vacancy proposed by the Council shall be distributed to all E-SWAN members by the Executive Board. The ballot form will mention the number of vacancies to fill.
- 4.4. E-SWAN members will be asked to select as many names as there are vacancies to fill within the list of candidates with no ranking.
- 4.5. The  $N$  candidates that collect the highest number of votes are elected, where  $N$  is the number of vacancies to fill.
- 4.6. Elected Executive Board members must not have a seat at the Council
- 4.7. Results of the election will be announced by the Executive Board on the E-SWAN website.

#### **5. Terms of E-SWAN Executive Board**

- 5.1. The term of office is four years for the President and Vice-President (inside the four-year rotation described in the statutes) and two years for the other roles (General Secretary, Treasurer and Executive Director).
- 5.2. For the first Executive Board election there will be five vacancies. For the subsequent election there will be four vacancies due to the four-year rotation principle.
- 5.3. Candidates apply to be members of the Executive Board and not for specific roles in the Executive Board.
- 5.4. The elected Executive Board members have two weeks to reach a consensus on the distribution of the roles. In case there is no consensus, the E-SWAN President will appoint a role to each newly elected Executive Board member. Such appointed roles may be revised after one-year term by consensus decision of Executive Board or by an appointment of the President.

#### **6. Conditions to changes to the bylaws**

- 6.1. Proposals for changes or additions to the bylaws shall be presented to, and approved by, the General Assembly.

#### **7. New committee submission**

A committee may be created any time during the year. In order to be created, a new committee must

propose to the Executive Board:

- its draft bylaws. These bylaws must state the objectives and tasks of the new committee, its composition, and its functioning;
- a preliminary list of members.

#### **8. New committee evaluation**

The Executive Board shall iterate with the proposers until a decision can be made.

The Executive Board decides to create this new committee or to refuse it. Amongst the reasons for refusing are (not limited to):

- the bylaws are not consistent with the actual valid Statutes of E-SWAN;
- the new Committee does not respect the values of E-SWAN.

#### **9. New Committee creation**

When a new committee is created:

- The new Committee immediately gets one seat in the Council, and all the pertaining rights and duties.
- The Executive Board must announce the new Committee to the E-SWAN members.
- The Executive Board must report on this creation during the next General Assembly meeting.